

## Saltash Town Council Fees and Charges

Description	2022/2023 Charge	2023/24 Proposed Charge	
<b>Room Hire (min of 2 hour booking from 01/04/2014) (Non VATable)</b>			
<b>Guildhall</b>	Casual ph - weekdays 9am- 5pm (Community Rate)	£10.30	£10.30
	Casual ph - weekends & evenings (Community Rate)	£21.50	£21.50
	Casual ph - weekdays 9am - 5pm (Commercial Rate)	£15.40	£15.40
	Casual ph - weekends & evenings (Commercial Rate)	£25.90	£25.90
<b>Council Chamber</b>	Casual ph - weekdays 9 am - 5pm (Community Rate)	£10.30	£10.30
	Casual ph - weekends & evenings (Community Rate)	£15.40	£15.40
	Casual ph - weekdays 9am - 5pm (Commercial Rate)	£15.40	£15.40
	Casual ph - weekends & evenings (Commercial Rate)	£18.50	£18.50
<b>20% Discount for regular bookers evenings and weekends</b>			
<b>Room Hire Extras (VATable)</b>	Tea/coffee per cup with biscuits (Community)	£1.00	£1.00
	Tea/coffee per cup with biscuits (Commercial)	£1.00	£1.00
	Photocopying	20p black 35p colour	20p Black 35p Colour
<b>Room Hire (min of 2 hour booking) (VATable)</b>			
<b>Isambard House (Station Building)</b>	<b>Including VAT</b>	<b>Including VAT</b>	
	Casual ph - weekdays 9am- 5pm (Community Rate)	£10.00	£10.00
	Casual ph - weekends & evenings (Community Rate)	£15.00	£15.00
	Casual ph - weekdays 9am - 5pm (Commercial Rate)	£15.00	£15.00
	Casual ph - weekends & evenings (Commercial Rate)	£30.00	£30.00
<b>20% Discount for regular bookers evenings and weekends</b>			
<b>Room Hire Extras (VATable)</b>	Tea/coffee per cup with biscuits (Community)	£1.00	£1.00
	Tea/coffee per cup with biscuits (Commercial)	£1.00	£1.00
<b>Other Charges (VATable)</b>			
	<b>Including VAT</b>	<b>Including VAT</b>	
	Freedom of Information Charge (first 18 hours free of charge)	£25.00 per hour	£25.00 per hour
	Environmental Information Regulations 2004 (first 18 hours free of charge)	£25.00 per hour	£25.00 per hour
<b>Mooring Fees (VATable)</b>			
	<b>Including VAT</b>	<b>Including VAT</b>	
	Pontoon (Berth) per metre - permanent users, charge per annum, minimum £900 (Non Commercial)	£155.00	£186.00
	Pontoon (Berth) per metre - permanent users, charge per annum, minimum £1,300 (Commercial)	£235.00	£282.00
	Visiting boats - (2 hours free);charge for 24 h (Non Commercial)	£25.00	£30.00
	Visiting boats - (2 hours free);charge for 24 h (Commercial)	£37.50	£45.00
	Visiting boats - 3 day stay (1 Day free of charge) (Non Commercial)	£50.00	£60.00
	Trusted boated scheme - (casual users); charge for period of 1st September - 31st March	£40.00	£48.00
	Trusted boated scheme - (casual users); charge for period of 1st April - 31st August	£75.00	£80.00
<b>Library Charges</b>			
	Set by Cornwall Council	Set by Cornwall Council	
<b>Replacement membership cards:</b>			
	Adult members	£1.50	£1.50
	Concessions, Access, Young Adult	£1.00	£1.00
	Under 16s	£0.50	£0.50
<b>Hire Charges:</b>			
	from £0.50 to £3.00 per week	from £0.50 to £3 per week	
	DVDs :		
	Access Member limited to 2 at a time	Free	free
	Non-fiction	Free	free
	Access Member	Free	Free
	Audiobook CDs per 3 week loan		
	Adults	Free	Free
	Children	Free	Free
	Access members, housebound member and looked after children	Free	Free
<b>Reservations:</b>			
	Adults and Concessionary users	£1.00 per item if placed by staff member	£1 per item if placed by staff member
	Online reservations	Free with a limit of 6 at any one time	Free with a limit of 6 at any one time
	Access and Housebound members	Free	Free
	Under 18s	Free with a limit of 6 at any one time	Free with a limit of 6 at any one time
	Reader's groups free for items provided from the reading group sets (items outstanding for over 1 month will be charged as lost)	Free	Free
	Books on Prescription	Free	Free
<b>Performing Arts collection:</b>			
	Vocal and Orchestral sets	no charge	No charge
<b>Vocal and orchestral sets requested from outside Cornwall</b>			
	Vocal scores	10 Scores at £4 per month	10 Scores at £4 per month
	Orchestral sets	£10.00 per set per three months £7.00 per 20 copies	£10 per set per 3 months £7 per 20 copies
	Postage charge (please note this charge may vary, ask staff for details)		
	Reservation charge from library authorities inside South West Region (non-refundable)	£6.00	£6.00
	Reservation charge from library authorities outside South West Region (non-refundable)	£12.50	£12.50
<b>Renewals will be charged at the rates and time periods as listed above</b>			
	Late returns charge applies	£10.00	Service no longer available, line to be deleted
	Missing part charged, unless a new copy is supplied by customer	at cost plus £5.00 administration fee	
<b>Out of County Inter Library Loan Requests:</b>			
	Adults	£10.10	£10.10
	Concessions, Young Adults	£9.10	£9.10
	Children	£4.10	£4.10
	British library book loan request	£19.00	£19.00
	British Library periodical request	£13.25	£13.25
	British Library Loan Renewal	£5.10 per 3 week renewal period	£5.10 per 3 week renewal period
<b>Please note that persons owing more that £5.00 in library charges may</b>			

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<b>be prevented from borrowing until the balance is reduced. Please speak to a member of staff for advice.</b>		<b>No charges for book fines, line to be deleted</b>	
<b>Use of public computers (subject to availability):</b> Cornwall library members Other library members (English and Welsh Library Authorities on production of a library card) Non-members Access to Wi-Fi	Free for two hours Free for one hour Free for half an hour - no extension Free	Free for two hours Free for one hour Free for half an hour - no extension Free	
<b>Extension of time after the free period is dependent on availability and at the discretion of the library supervisor.</b>			
<b>Please note that persons owing more than £5.00 in library charges will be regarded as non-members for computer charging purposes</b>		<b>No charges for book fines, line to be deleted</b>	
<b>Printing from any source:</b>			
<b>1-29 sheets (price per sheet)</b>			
Monochrome A4	£0.10	£0.10	
Monochrome A3	£0.20	£0.20	
Colour A4	£0.50	£0.50	
Colour A3	£1.00	£1.00	
<b>30 plus sheets (price per sheet)</b>			
Monochrome A4	£0.08	£0.08	
Monochrome A3	£0.16	£0.16	
Colour A4	£0.40	£0.40	
Colour A3	£0.80	£0.80	
High gloss colour printing on customer's own paper	£1.00	£1.00 per sheet	
High gloss colour printing on library paper	£1.25 per sheet	£1.25 per sheet	
<b>Commission rates:</b>			
Requires signed agreement in place between artist and relevant Council	30%	30%	
<b>Additional Library Charges</b>	<b>Set by Saltash Town Council</b>	<b>Set by Saltash Town Council</b>	
<b>Merchandise Items with logo</b>	<b>2022/23</b>		
Jute Bags (Each)	£1.90	<b>Service not provided, delete line</b>	
Coffee Mugs (Each)	£1.99	<b>Service not provided, delete line</b>	
Writing Kits (Each)	£5.99	<b>Service not provided, delete line</b>	
Seagull Bags	£3.50	<b>new line and increase cost to be added £4.00</b>	
Activities	Price to be given on application	<b>Ticket price to be given on application</b>	
<b>Description</b>	<b>2022/2023</b>	<b>2023/2024</b>	<b>2024/2025</b>
<b>Allotments (Non VATable)</b>			
Grenfell Avenue pa	£30.00	£30.00	£40.00
Fairmead Road pa	£40.00	£45.00	£55.00
Churchtown pa	£40.00	£50.00	£60.00
Grenfell Avenue New Site pa	£30.00	£30.00	£40.00
Water pa	£10.00	£10.00	£30.00